

## ELKS LODGE #155

4935 Hillegas Rd  
Ft. Wayne, IN 46818  
260-483-9557 x302

Thank-you for inquiring at the Elks Lodge #155 for your up-coming event. We offer Meeting Rooms, a Reception Hall, a Game Room with a private bar, Bowling Alley & Heated Pool.

Our purpose is to provide our customers with quality service and menu options. Whether your event is a Golf Outing, Corporate Event, Wedding Reception or a Family Celebration, we offer many menu options which includes breakfast, brunch, luncheons, plated dinners & buffets. If you would like to customize a special menu we are here to accommodate you in every effort.

### DEPOSITS:

A deposit of \$200.00 is required to reserve the date for your event upon signing your lease agreement. All deposits are deducted from your final invoice and all balances are due upon receipt. Deposits are non-refundable.

### CONFIRMATION OF EVENT:

Final menu selection, approximate guests counts should be submitted two weeks prior to your event. The Elks will make every effort to accommodate last minute planning.

### GUARANTESS:

A final guarantee is due 72 hours prior to your event. This guaranteed number is the least amount you will be charged. Should you need to increase your guarantee; the Elks will make every effort to accommodate increases up to 24 hours prior to your event.

### Room Minimums:

Pre-taxed food must meet or exceed the following minimums:

	<u>Day Event</u>	<u>Evening Event</u>	<u>Seating Capacity</u>
	Non-Member/ Elk Member	Non-Member/ Elk Member	
Bridge Room	\$150.00 / \$75.00	\$300.00 / \$150.00	40
Sm/Dining Room	\$150.00 / \$75.00	\$300.00 / \$150.00	50
Lrg/Dining Room	\$350.00 / \$175.00	\$700.00 / \$350.00	125
Reception Hall		\$1,200.00 / \$600.00	200
Reception Hall w/Lounge		\$1,500.00 / \$750.00	240
Daytime Events 6:00am-4:00pm		Evening Events 4:00pm-midnight	
Reception Hall 10:00am-midnight			

Seating capacity may vary depending on room set-up requirements. In the event of a golf outing, food minimums are waived.

**LINEN TABLECLOTHS AND NAPKINS:**

The Elks will provide white tablecloths and ivory napkins at no additional charge. If you choose to select a different color there will be an additional charge.

**MISC. ITEMS:**

Outdoor Marquee Rental (at the discretion of Elk Management)	\$25.00
Microphone (wired)	\$10.00
Screen	\$10.00
TV & VCR/DVD	\$25.00
Bartender	\$35.00

**PAYMENT:**

Deposits and advanced payment will be deducted from the final billing. All food & beverage items ordered are subject to 8% Sales Tax & 20% Gratuity. Events with an estimate of \$1,000.00 or more will be required to pay 50% of estimate 7-days prior to event.

Payments can be made in cash, personal check or credit card. All payments are due upon receipt.

**OCCUPANCY:**

Wedding reception set-up and decorating can be done anytime after 10:00 a.m. Saturday. All parties must be vacated from the Lodge by 12 Midnight.

**BOWLING ALLEY RENTAL:**

8 Lanes (includes shoes)	\$190.00 per hour
2 Lanes (includes shoes)	\$ 45.00 per hour
Additional lanes	\$ 25.00 per lane
Minimum 2 lane rental for 1 hour	

**POOL RENTAL:**

Deposit for booking	\$ 50.00
Hourly Rental	\$ 60.00
3 hours	\$150.00

Deposit will be deducted from final billing.

# **ELKS LODGE #155** **LEASE AGREEMENT**

I, the undersigned agree to all provisions stated in this Information Packet.

Date of Event \_\_\_\_\_ Time of Occupancy: \_\_\_\_\_

Room Rental Rate: \_\_\_\_\_

Customer Name (Print): \_\_\_\_\_

Customer Signature: \_\_\_\_\_

Customer Address: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate

Events with an estimate of \$1,000.00 or more are required to have 50% paid 7-days prior to the event. Remaining balance, charges incurred on the day of the event will be billed the following the week. All Food & Beverage is subject to 8% Sales Tax & 20% Gratuity.

This *Lease Agreement* is not considered binding until both the **\$200.00 deposit** and the *Signed Lease Agreement* (by all required parties) are received in our office. In the event of a cancellation this deposit is non-refundable.

Elks #155  
Beverages & Cocktails

Liquor, Wine & Beer

Full service bar  
Cocktails starting from \$3.00  
Bartender \$35.00  
(Duration of your event)

**Bottled Beer**

Domestic beer	\$2.50
Import Beer	\$3.50

**Kegs**

Bud Lite, Miller Lite (House Brand)	\$160.00
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**Domestic**

Non-House Brand	\$180.00
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**Imports**

\$200.00

**House Talus Wine**

Cabernet, Merlot, Pinot Grigio, Chardonnay, White Zinfandel	Glass \$3.00
	Bottle \$19.95

**Non- House Wine**

Pricing varies

**Champagne**

Martini & Rossi Asti Spumante	Bottle \$22.00
J Rojet Spumante	Bottle \$10.95

**Soft Drinks**

Coke, Sprite, Diet Coke,	Glass \$1.25
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**Specialty Punch-Per Gallon**

Champagne	\$45.00
Fruit	\$10.00

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Pricing subject to change*

## Elks #155 Breakfast

### Ala Carte Menu

Assorted Muffins & Danishes	\$2.25
Bagel & Cream Cheese	\$2.25
Fresh Fruit Bowl	\$2.25
Orange Juice	\$1.00

### Breakfast Buffets (priced per person)

<u>Continental Breakfast</u>	<u>\$5.25</u>
Assorted Danishes & Muffins	
Juice & Coffee	
<u>Executive Breakfast</u>	<u>\$6.50</u>
Assorted Danishes, Muffins, Fresh Fruit	
Juice & Coffee	
<u>Grand Breakfast Buffet (minimum 20 people)</u>	<u>\$9.95</u>
Assorted Danishes, Muffins, Scrambled Eggs, Hash Browns Potatoes, Sausage, Bacon or Ham Fresh Fruit, Juice & Coffee (20 person minimum)	

### Plated Breakfast (priced per person)

<u>Lite Breakfast</u>	<u>\$4.95</u>
Two Eggs, Hash Browns or Pancakes & Toast Coffee	
<u>Breakfast Platter</u>	<u>\$5.25</u>
Two Eggs, Hash Browns or Pancakes, Bacon or Sausage & Toast Coffee	
<u>Deluxe Breakfast</u>	<u>\$5.95</u>
Scrambled Eggs, Hash Browns or Pancakes, Bacon or Sausage, Danish & Toast Coffee	
<u>Southwestern Omelet</u>	<u>\$6.95</u>
Diced Ham & Bacon, Onions, Tomato, Jalapeño Peppers, Monterey Jack & Cheddar Cheese, Toast & Coffee	
<u>French Toast</u>	<u>\$4.95</u>
Two pieces of French toast with Bacon or Sausage	
<u>Biscuits &amp; Gravy</u>	<u>\$4.75</u>
Sausage Gravy served over Three Biscuits	
<u>Add a side of fruit to any plated breakfast</u>	<u>\$1.00</u>

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Elks #155  
Hors d'oeuvres  
(Priced per person)

**Cold Hors d'oeuvres**

<u>Finger Sandwiches</u>	<u>\$2.95</u>
A variety of Chicken Salad & Ham Salad served on a Crust-less Bread Triangle	
<u>Dollar Sandwiches</u>	<u>\$2.95</u>
A variety of Ham, Turkey & Roast Beef served on Mini Buns, garnished with Dill Pickles	
<u>Mini Pinwheels</u>	<u>\$2.95</u>
A variety of Roast Beef, Turkey, Rubeen or Italian Style	
<u>Assorted Fruit Bowl</u>	<u>\$2.50</u>
<u>Assorted Vegetable Tray with Ranch Dip</u>	<u>\$2.50</u>
<u>Deviled Eggs</u>	<u>\$2.50</u>
<u>Variety of Cubed Cheese Tray with assorted crackers</u>	<u>\$2.50</u>
<u>Nut Rolled Cheeseball with assorted crackers</u>	<u>\$2.50</u>
<u>Chilled Jumbo Shrimp Cocktail</u>	<u>\$5.95</u>

**Hot Hors d'oeuvres**

<u>BBQ, Swedish or Italian Meatballs</u>	<u>\$2.95</u>
<u>Boneless Chicken Tenders</u>	<u>\$2.95</u>
<u>Beef or Chicken Kabobs</u>	<u>\$2.95</u>
<u>Buffalo, BBQ or Teriyaki Wings</u>	<u>\$2.50</u>
<u>Mini Quesadillas</u>	<u>\$2.50</u>
<u>Spinach Dip with Bread Cubes</u>	<u>\$2.50</u>
<u>Provolone Cheesesticks</u>	<u>\$2.50</u>
<u>Fried Ravioli</u>	<u>\$2.50</u>
<u>Breaded Portabella Mushrooms</u>	<u>\$2.50</u>
<u>Assorted Mini Quiche</u>	<u>\$2.50</u>
<u>Cocktail Wieners</u>	<u>\$2.50</u>
<u>Sausage Stuffed Mushrooms</u>	<u>\$2.75</u>
<u>Crab Stuffed Mushrooms</u>	<u>\$3.95</u>

**Snacks**

<u>Nacho Chips &amp; Salsa</u>	<u>\$2.25</u>
<u>Potato Chips &amp; Pretzels</u>	<u>\$1.25</u>
<u>Mixed Nuts</u>	<u>\$1.95</u>
<u>Dessert Mints</u>	<u>\$ .95</u>
<u>Seasoned Snack Mix</u>	<u>\$1.75</u>

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## Elks #155

### Luncheon Entrees

<u>Sirloin Steak</u>	\$9.95
Charbroiled 8oz. Sirloin Steak served with your choice of Salad and two sides, Dinner Roll & Butter	
<u>Baked Swiss Steak</u>	\$7.95
Tender choice Beef served in a tomato based sauce with Fresh Green Peppers, served with your choice of salad And two sides, Dinner Roll & Butter	
<u>Chicken Fettuccini Alfredo</u>	\$7.95
Fettuccini Pasta with a Chardonnay Alfredo sauce Served with a Garden Salad & Dinner Roll & Butter	
<u>Breast of Chicken</u>	\$7.95
Boneless 6 oz. Chicken Breast prepared to your choice Plain, Garlic Herb, Lemon Pepper, BBQ or Italian Served with your choice of salad and two sides, Dinner Roll & Butter	
<u>Roast Loin of Pork</u>	\$7.95
Tender Roasted Pork Loin prepared to your choice Sweet Cajun, BBQ, Teriyaki or in a mushroom gravy Served with your choice of salad and two sides, Dinner Roll & Butter	
<u>Tilapia Filet</u>	\$7.95
A mild ocean white fish prepared to your choice Blackened, Lemon Pepper or breaded Served with your choice of salad and two sides, Dinner Roll & Butter	
<u>Grilled Chicken Breast Salad</u>	\$6.95
Crisp Garden Greens topped with a 6 oz. grilled Chicken Breast Red Onion, Cucumber & Green Peppers, Dinner Roll & Butter	
<u>Chef Salad</u>	\$5.95
Garden mix topped with Ham & Turkey, American and Swiss cheese Garnished with Tomato, Cucumber, Carrot, Green Pepper, Red Onion & Sliced Egg, Dinner Roll & Butter	

All Entrees include: Regular or Decaf Coffee & Tea

#### Side Selections

Soup Dujour	Glazed Baby Carrots	Baked Potato
Garden Salad	California Blend	Escalloped Potato
Caesar Salad	Green Beans w/Bacon & Onion	Au Gratin Potato
Cole Slaw	Green Beans Almondine	Mashed Potato
Three Bean Salad	Sweet Butter Corn	Hash Brown Potato
Macaroni Salad	Southern Baked Beans	Red Skin Potato
Potato Salad	Grilled Mixed Vegetables	Rice Pilaf

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## Elks #155

### Dinner Entrees

<u>Filet Mignon</u>	6 oz. \$15.95	8 oz. \$17.95
Charbroiled to perfection, served with your choice of salad and two sides, Dinner Roll & Butter Bacon wrapped \$1.00 extra		
<u>Roast Prime Rib of Beef Au Jus</u>	\$16.95	
Slow Roasted & Seasoned 6-7 oz. Prime Rib served medium with your choice of salad and two sides, Dinner Roll & Butter		
<u>Stuffed Pork Chop</u>	\$15.95	
8- oz. Pork Chop filled with a Cornbread Stuffing, served with your choice of a salad and two sides, Dinner Rolls & Butter		
<u>Grilled Chicken Breast</u>	\$11.95	
Two- 6 oz. Boneless Breast of Chicken prepared Plain, BBQ, Lemon Pepper, Garlic Herb or Italian, served with your choice of a salad and two sides, Dinner Rolls & Butter		
<u>Baked Salmon</u>	\$11.95	
6 oz. filet baked and served with your choice of Lemon Butter or Dill Sauce, your choice of salad and two sides, Dinner Rolls & Butter		
<u>Tilapia Filet</u>	\$ 9.95	
A mild white fish prepared with Lemon Pepper, Cajun or Breaded, served with your choice of salad and two sides Dinner Rolls & Butter		
<u>Combo Dinner</u>	\$15.95	
Ever so popular combination, 8-oz Sirloin & 6 oz. Chicken Breast Charbroiled and served with your choice of salad and two sides, Dinner Rolls & Butter		
<u>Filet &amp; Lobster Tail</u>	market price	
Charbroiled 8-oz Filet & Two 4-5 oz Lobster Tail brushed with a Butter Sauce, your choice of salad and two sides, Dinner Rolls & Butter		
<u>Pasta Entree</u>	\$11.95	
Saccotoni pasta stuffed with Italian Sausage topped with Marinara Sauce and Cheese, served with a Salad & Garlic Toast		

#### Side Selections

Soup Dujour	Glazed Baby Carrots	Baked Potato
Garden Salad	California Blend	Escalloped Potato
Caesar Salad	Green Beans w/Bacon & Onion	Au Gratin Potato
Cole Slaw	Green Beans Almondine	Mashed Potato
Three Bean Salad	Sweet Butter Corn	Hash Brown Potato
Macaroni Salad	Southern Baked Beans	Red Skin Potato
Potato Salad	Grilled Mixed Vegetables	Rice Pilaf

Entrees include Regular or Decaf Coffee & Tea

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*Pricing subject to change*

## Elks #155 Dinner Buffets

**Chefs Choice** **Choice of 2 \$17.95** **\$19.95**

Chef Carved Prime Rib, Pork Loin & Chicken Supreme  
Served with your choice of 4-sides, Rolls & Butter

**Supreme Dinner** **Choice of 2 \$16.95** **\$18.95**

Chef Carved inside Round of Beef, Honey Ham, Baked Cod  
Served with your choice of 4-sides, Rolls & Butter

**Italian Buffet** **Choice of 2 \$14.95** **\$16.95**

Lasagna, Spaghetti & Meatballs, Sacatonni,  
Fettuccine Alfredo served with Provolone Cheese Sticks,  
Vegetable Medley & Pizza Rolls, Garlic Toast & Breadsticks  
Served with your choice of Garden Salad or Caesar Salad

**Caribbean Style** **\$16.95**

Cuban Style pulled Pork over Fire Roasted Pineapple, Jerk Chicken or Shrimp,  
Served with a Key West Vegetable Blend, Saffron Rice, Beef Cuban style  
Spring Rolls & Caribbean Style Salad, Rolls & Butter

**Cold Deli Express** **\$12.95**

Deli cut Ham, Roast Beef & Turkey with an assorted Cheese tray, Tomatoes,  
Onions, Pickle Wedges, Lettuce, variety of Breads & Potato Chips & Pretzels  
Served with your choice of 4-sides

All entrees include Regular or Decaf Coffee & Tea

**Side Selections**

Soup Dujour  
Garden Salad  
Caesar Salad  
Cole Slaw  
Three Bean Salad  
Macaroni Salad  
Potato Salad

Glazed Baby Carrots  
California Blend  
Green Beans w/Bacon & Onion  
Green Beans Almondine  
Sweet Butter Corn  
Southern Baked Beans  
Grilled Mixed Vegetables

Baked Potato  
Escaloped Potato  
Au Gratin Potato  
Mashed Potato  
Hash Brown Potato  
Red Skin Potato  
Rice Pilaf

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## Elks #155 Casual Menu

**Large Single Topping Pizza** **\$9.50** **additional toppings .50 each**  
Pepperoni, Sausage, Ham, Bacon, Onion, Banana Peppers, Jalapeno Peppers, Black Olives,  
Mushrooms or Extra Cheese  
Includes choice of 2- Potato Chips, Pretzels or Party Mix

**Specialty Pizzas available upon request** **Large \$14.95**  
Includes choice of 2-Chips, Pretzels or Party Mix

**Club Roller Boxed Lunch** **\$6.95**  
Turkey, Ham, Bacon, Lettuce, diced Tomato, Onion, and Mayonnaise wrapped  
In a soft Tortilla shell served with Chips, Fruit & Brownie

**Boxed Lunch** **\$5.75**  
Cold Deli Ham & Turkey sandwich garnished with a slice of American cheese,  
Lettuce & Tomato, Chips, Fruit & Cookies

## Elks #155 Dessert Menu

Assorted Cream Pies / Assorted Cakes	\$2.75
Plain Cheesecake	\$2.75
Flavored Cheesecake	\$2.75
Assorted Mini Desserts	\$2.75
Ice Cream (2 scoops)	\$1.50
Cookies	\$ .75
Brownies	\$ .75

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Pricing subject to change*

